



# CUSTOMER CHECKLIST

Customer Name \_\_\_\_\_ Delivery Date \_\_\_\_\_  
Home(\_\_\_\_)\_\_\_\_ - \_\_\_\_\_ Office(\_\_\_\_)\_\_\_\_ - \_\_\_\_\_ Cell(\_\_\_\_)\_\_\_\_ - \_\_\_\_\_ Other(\_\_\_\_)\_\_\_\_ - \_\_\_\_\_

1. Will you be present to accept the delivery?  
Yes  
No
2. If you will not be present to accept the delivery, please advise if,  
Product can be left unattended (waiver form must be filled out and given to store associate)  
Product can be left with: Name \_\_\_\_\_ Contact # \_\_\_\_\_
3. Our driver will be calling approximately 30 minutes prior to delivery. What phone # will you be available to be reached during your delivery window \_\_\_\_\_
4. Standard delivery includes curbside placement of the product. If conditions are deemed safe by our driver, product may be able to be placed on your driveway or property.  
Will this delivery require product to be dropped beyond curbside?  
Yes => Please explain (waiver form must be filled out and given to driver)  
\_\_\_\_\_
5. What type of delivery site will the product be delivered to?  
Construction Site  
New Home (Lot # \_\_\_\_\_)  
Existing Home
6. Is there anything unusual about the terrain at the delivery site? (Example: muddy drive, steep incline/decline, unclear obstacles (brush, trees), unpaved driveway)  
\_\_\_\_\_
7. Are you aware of any local ordinances or road restrictions that will preclude a semi tractor-trailer from delivering at your house or job-site?  
\_\_\_\_\_
8. Please give the delivery address below with some basic directions including the major intersection closest to your home. (Draw a map on back if needed)  
\_\_\_\_\_  
\_\_\_\_\_

**Customer Signature:** \_\_\_\_\_

HD Associate Signature \_\_\_\_\_

HD CSA Number \_\_\_\_\_